



ARDRA NANDANA SUDHAKARAN

CONTACT

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- May 1, 1999

SKILLS

● Management and Organisational Skills

- Coordinator and Performer: Assisted the team of Room 16 (Literary Magazine Society, JNU 2021) to organize a Fundraiser for Covid 19 and performed in the event.
- Coordinator: Assisted in organizing the literary fest (Perceptions and Portrayals) conducted by Wordcraft(as a member), The Ramjas Literary Society, Ramjas College.
- Coordinator: Assisted in organizing the Dhamashala International Film Festival (DIFF) as a volunteer in the departments of venue management and hospitality team.

● Literary skills

Critical Writing, Creative Writing, Academic Writing, Critical thinking, Copywriting

Advanced skills in Translation from English to Malayalam, English to Hindi and vice-versa

● Software skills

Notion, SEO software, MS Office, Google Workspace

SUMMARY

Project coordination and communications professional transitioning into formal project management with a record of delivering multi-stakeholder events and structured workflows under tight timelines. Strong in stakeholder communication, documentation, scheduling, and quality control. Preparing for PRINCE2 Foundation & Practitioner to anchor work in recognised methodology.

PROFESSIONAL EXPERIENCE

Freelance Indian English Prompt Editor, 02/2024 - 03/2025

Outlier.AI

- Edited and localized AI training prompts and responses for Indian English users to ensure linguistic accuracy, cultural relevance, and fluency.
- Suggested and rewrote prompt responses according to the task assigned.

Founder, 03/2024 - 12/2024

TravelLikeAKeralite

- Created a boutique travel company specializing in creating personalized tour packages with exclusive access to unique events and hands-on workshops.
- Engaged with multiple disciplines—management, entrepreneurship, and marketing—to identify my core strengths and career interests.

Content Writer, 08/2021 - 09/2022

Freelancer

- Worked on academic research papers, optimized SEO while working on creative and technical papers for diverse clients
- Researched, edited and put together for domestic as well as international clients according to the instructions provided.

Teaching Volunteer, 12/2020 - 04/2021

Yugo Yuva, NGO, New Delhi

- Worked as a teacher in the Free English Course for underprivileged children, conducted online with students of different age groups.

Teaching Volunteer, 09/2019 - 12/2019

Teach for India (TFI), NGO, New Delhi

- Worked as an English teacher for students of class VIII in Gandhi Memorial School, Seelampur, Delhi.

Academic Intern, 06/2019 - 07/2019

English Department, University of Calicut, Kerala

- Assisted Prof Ashraf, HOD, English Department, University of Calicut in academic research, library management etc.

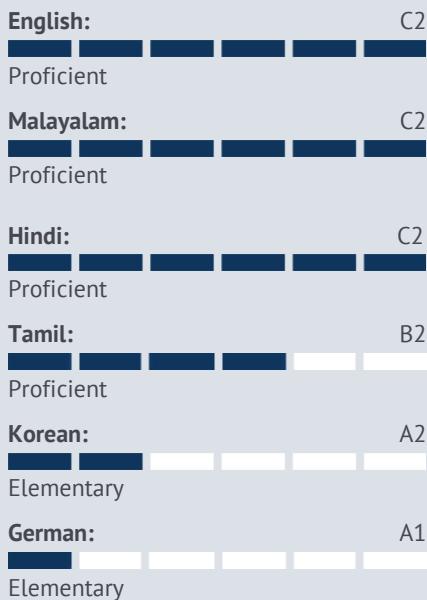
Event Volunteer, 11/2022

Dhamashala International Film Festival 2022 (DIFF), Dhamashala

- Managed Picture Time 1 – a mobile screening theatre and coordinated all screening activities at the venue.

LANGUAGES

English, Malayalam: First languages



HOBBIES

- Classical dance - Learned the Indian classical dance form Bharatanatyam for 6+ years
- Music – Learned Indian classical music for 8+ years
- Reading & Reviewing Books - >20 books / year
- Learning Languages
- Playing Ukulele
- Reviewing Cinema from different countries and languages

- Worked in packing and organising event merchandise and offered personal assistance at the front desk.

EDUCATION

Masters in English Literature, 02/2021 - 06/2022

Jawaharlal Nehru University (Centre for English Studies, School of language, Literature and Cultural Studies) - New Delhi, India

- Relevant coursework: Cultural studies, literary theory and life writing

BA (Hons) English, 07/2017 - 10/2020

Ramjas College, Delhi University - New Delhi

- Relevant coursework: creative writing, technical writing, literary criticism and literary theory
- Studied Economics, History and Political Science as electives for 2 years.

Central Board of Secondary Exam, Class XII, 06/2015 - 03/2017

Kendriya Vidyalaya No.1 - Calicut

ACADAMIC PROJECTS

- “Biopunk: Posthuman bodies in Indian Science Fiction, A Reading of Manjula Padmanabhan’s Harvest, Escape and The Island of Lost Girls” Master’s Dissertation under Dr. Saugata Bhaduri, Professor, Centre for English Studies, School of language, Literature and Cultural Studies, Jawaharlal Nehru University, New Delhi, India.
- The Trajectories of Truth and Trauma in Michael Ondaatje’s Anil’s Ghost Research paper under Dr Udaya Kumar, Centre for English Studies, School of language, Literature and Cultural Studies, Jawaharlal Nehru University, New Delhi, India.

ACADEMIC ACHIEVEMENTS

- Successfully completed the IELTS examination, 2025
- Qualified JNU M.A. English entrance, 2021(Centre for English Studies) – program admit rate <1.5%
- Qualified University of Hyderabad M.A. English entrance, 2021 – program admit rate ~1.9%
- Admitted to B.A. (Hons) English, Ramjas College (Delhi University) – admission threshold 96.5% in final high-school grades (India, Class XII).
- Class XII (final year of upper-secondary) – highest grade in all subjects (straight A+)
- Class X (end of lower-secondary) – highest grade in all subjects (straight A+).
- Ranked 1st in the district (Humanities) in India’s national upper-secondary exam (CBSE Class XII, 2017), Kendriya Vidyalaya Sangathan, Kozhikode/Calicut, Kerala.
- First Runner up for Gargi Award : Best Outgoing Student (2016-17) in Kendriya Vidyalaya No.1 Calicut, Kerala.

OTHER ACHIEVEMENTS

- Member of Wordcraft, The Ramjas Literary Society, Ramjas College, Delhi University.
- Submitted poetry, book reviews and other creative contents to *Afsaane*, the literary magazine.