







# ARDRA NANDANA SUDHAKARAN

## CONTACT

 Ardram (H), Panthalayani,  
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India

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 May 1, 1999

## SKILLS

### ● Management and Organisational Skills

- Coordinator and Performer: Assisted the team of Room 16 (Literary Magazine Society, JNU 2021) to organize a Fundraiser for Covid 19 and performed in the event.

- Coordinator: Assisted in organizing the literary fest (Perceptions and Portrayals) conducted by Wordcraft(as a member), The Ramjas Literary Society, Ramjas College.

- Coordinator: Assisted in organizing the Dharamshala International Film Festival (DIFF) as a volunteer in the departments of venue management and hospitality team.

### ● Literary skills

Critical Writing, Creative Writing, Academic Writing, Critical thinking, Copywriting

Advanced skills in Translation from English to Malayalam, English to Hindi and vice-versa

### ● Software skills

Notion, SEO software, MS Office, Google Workspace

## SUMMARY

Project coordination and communications professional transitioning into formal project management with a record of delivering multi-stakeholder events and structured workflows under tight timelines. Strong in stakeholder communication, documentation, scheduling, and quality control. Preparing for PRINCE2 Foundation & Practitioner to anchor work in recognised methodology.

## PROFESSIONAL EXPERIENCE

### Freelance Indian English Prompt Editor, 02/2024 - 03/2025

#### Outlier.AI

- Edited and localized AI training prompts and responses for Indian English users to ensure linguistic accuracy, cultural relevance, and fluency.
- Suggested and rewrote prompt responses according to the task assigned.

### Founder, 03/2024 - 12/2024

#### TravelLikeAKeralite

- Created a boutique travel company specializing in creating personalized tour packages with exclusive access to unique events and hands-on workshops.
- Engaged with multiple disciplines—management, entrepreneurship, and marketing—to identify my core strengths and career interests.

### Content Writer, 08/2021 - 09/2022

#### Freelancer

- Worked on academic research papers, optimized SEO while working on creative and technical papers for diverse clients
- Researched, edited and put together for domestic as well as international clients according to the instructions provided.

### Teaching Volunteer, 12/2020 - 04/2021

#### Yugo Yuva, NGO, New Delhi

- Worked as a teacher in the Free English Course for underprivileged children, conducted online with students of different age groups.

### Teaching Volunteer, 09/2019 - 12/2019

#### Teach for India (TFI), NGO, New Delhi

- Worked as an English teacher for students of class VIII in Gandhi Memorial School, Seelampur, Delhi.

### Academic Intern, 06/2019 - 07/2019

#### English Department, University of Calicut, Kerala

- Assisted Prof Ashraf, HOD, English Department, University of Calicut in academic research, library management etc.

### Event Volunteer, 11/2022

#### Dharamshala International Film Festival 2022 (DIFF), Dharamshala

- Managed Picture Time 1– a mobile screening theatre and coordinated all screening activities at the venue.

## LANGUAGES

English, Malayalam: First languages

English: C2

Proficient

Malayalam: C2

Proficient

Hindi: C2

Proficient

Tamil: B2

Proficient

Korean: A2

Elementary

German: A1

Elementary

## HOBBIES

- Classical dance - Learned the Indian classical dance form Bharatanatyam for 6+ years
- Music – Learned Indian classical music for 8+ years
- Reading & Reviewing Books - >20 books / year
- Learning Languages
- Playing Ukulele
- Reviewing Cinema from different countries and languages

- Worked in packing and organising event merchandise and offered personal assistance at the front desk.

## EDUCATION

**Masters in English Literature, 02/2021 - 06/2022**

**Jawaharlal Nehru University (Centre for English Studies, School of language, Literature and Cultural Studies) - New Delhi, India**

- Relevant coursework: Cultural studies, literary theory and life writing

**BA (Hons) English, 07/2017 - 10/2020**

**Ramjas College, Delhi University - New Delhi**

- Relevant coursework: creative writing, technical writing, literary criticism and literary theory
- Studied Economics, History and Political Science as electives for 2 years.

**Central Board of Secondary Exam, Class XII, 06/2015 - 03/2017**

**Kendriya Vidyalaya No.1 - Calicut**

## ACADAMIC PROJECTS

- **“Biopunk: Posthuman bodies in Indian Science Fiction, A Reading of Manjula Padmanabhan’s Harvest, Escape and The Island of Lost Girls”**  
Master’s Dissertation under Dr. Saugata Bhaduri, Professor, Centre for English Studies, School of language, Literature and Cultural Studies, Jawaharlal Nehru University, New Delhi, India.
- **The Trajectories of Truth and Trauma in Michael Ondaatje’s Anil’s Ghost**  
Research paper under Dr Udaya Kumar, Centre for English Studies, School of language, Literature and Cultural Studies, Jawaharlal Nehru University, New Delhi, India.

## ACADEMIC ACHIEVEMENTS

- Successfully completed the IELTS examination, 2025
- Qualified JNU M.A. English entrance, 2021(Centre for English Studies) – program admit rate <1.5%
- Qualified University of Hyderabad M.A. English entrance, 2021 – program admit rate ~1.9%
- Admitted to B.A. (Hons) English, Ramjas College (Delhi University) – admission threshold 96.5% in final high-school grades (India, Class XII).
- Class XII (final year of upper-secondary) – highest grade in all subjects (straight A+)
- Class X (end of lower-secondary) – highest grade in all subjects (straight A+).
- Ranked 1st in the district (Humanities) in India’s national upper-secondary exam (CBSE Class XII, 2017), Kendriya Vidyalaya Sangathan, Kozhikode/Calicut, Kerala.
- First Runner up for Gargi Award : Best Outgoing Student (2016-17) in Kendriya Vidyalaya No.1 Calicut, Kerala.

## OTHER ACHIEVEMENTS

- Member of Wordcraft, The Ramjas Literary Society, Ramjas College, Delhi University.
- Submitted poetry, book reviews and other creative contents to *Afsaane*, the literary magazine.